



## About MTCP

The Malaysian Technical Cooperation Programme (MTCP) was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to the South-South Cooperation, in particular, the Technical Cooperation among Developing Countries (TCDC).

The MTCP emphasizes on the development of human resources through the provision of training in various areas which are essential for a country's development such as agriculture, economy, finance, public management and administration, science & technology and ICT, health diplomacy, safety and security including cyber security, cultural diplomacy, social development, environment-related to SDG2030, education, industrial and technical training. Annually, Malaysia offered more than 60 technical and capacity-building programs under the MTCP, which have benefited more than 35,500 participants from 144 countries.



## Objectives of MTCP

1. To share the development experience with other countries;
2. To strengthen bilateral relations between Malaysia and other developing countries;
3. To promote South-South Cooperation (SSC); and
4. To promote technical cooperation among Developing Countries.



## About ELTC

The English Language Teaching Centre (ELTC) was established on 1st June 2002 to undertake the specialist function of enhancing the teaching competencies of English Language teachers. The institution functions as a centre for innovation and research and development in the teaching and learning of English language. The institution is also tasked with the responsibility of setting standards and providing certification for English Language Teaching (ELT) professionals, in addition to developing expertise especially in the field of e-learning for ELT teacher education.

## Contact

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# MTCP

## DIGITAL TOOLS TO DEVELOP BASIC ENGLISH LANGUAGE PROFICIENCY



**PHASE 1: 07-11 MARCH 2022**  
**PHASE 2: 14-18 MARCH 2022**



**TIME: MALAYSIA TIME ZONE  
 (GMT +8)**



**VIRTUAL INSTRUCTOR-LED  
 TRAINING VIA MICROSOFT  
 TEAMS**

## About this course

This fully online, two-phase training course is specifically tailored for ELT education professionals interested in enhancing their English proficiency as well as in designing CEFR-aligned online English proficiency courses. Course participants must have basic ICT literacy skills. The course promises to introduce a variety of training methodologies which balances theoretical understanding with practical applications, using the 'learning-by-doing' approach with plenty of hands-on online materials development.

### Course objectives



Upon completion of the course, participants will be able to:

- use familiar everyday expressions and very basic phrases related to areas of most immediate relevance through the application of digital tools,
- communicate simple and routine tasks requiring simple and direct exchanges of information on familiar and routine matters,
- integrate digital tools in designing and developing quality online proficiency-based micro-courses which are aligned to CEFR,
- produce an online CPD micro-course for basic CEFR proficiency course,
- develop online CEFR-aligned language learning materials by using digital tools, and
- produce thoughtful and critical reflection on action and change.

## Course expected outcomes

Participants will acquire a range of facilitation skills and techniques used for adult learning which are essential in designing and developing online micro courses to become effective trainers.

Significantly, participants will understand the field that will equip them to make sound decisions with regards to designing and developing online learning courses. Participants will develop basic English language proficiency and integrate digital tools in the teaching and learning of English.

Action plans proposed by participants for post-training implementation will be considered for future action and collaboration. The establishment of a network amongst educators from participating countries will be a value-added outcome of the course.



## Course background

The Common European Framework of Reference for Languages (CEFR) represents the prevailing international standard for the teaching and learning of languages. It is a globally recognised framework for describing language learning, teaching and assessment.

CEFR provides detailed descriptions of what foreign or second language learners can do in terms of listening, speaking, reading and writing at six levels of proficiency. For all five skills at each level, there are sets of detailed 'Can Do' statements. By dividing Speaking in two, the CEFR focuses both on the learner's production and their ability to take part in conversations and discussion

. This course will provide course participants with the opportunity to use English grammar correctly, acquire a good working vocabulary, speak fluently, interact appropriately and produce comprehensible and intelligible English through online micro courses designed specifically for the acquisition of basic English language skills.



## Training methodologies

- Hybrid online training model that integrates both synchronous and asynchronous online activities.
- Microsoft account under ELTC's Microsoft 365 organizational account which allows participants to use full features of MS Teams.



## Target participants

- ELT education professionals and specifically those who wish to take on the role as trainers in extending their training impact within the context of designing online courses.
- Participants are also expected to have basic ICT literacies.
- Fulfilling pre-requisite 1-week course before the commencement of the training.



## Monitoring & Evaluation Method

Record of attendance will be documented for every session for the entire duration of the course. The results of the training will be monitored/evaluated through:

- Participation in online discussions and forums
- On-going online assessment using quizzes and assignments
- At participant's own country:

Development and implementation of an Action Plan as an educator in setting up and sustaining online micro courses.

## APPLICATION

1. The course fees are fully sponsored by the Government of Malaysia.
2. Applications should be made using the prescribed MTCP forms available at [http://mtcpcoms.kln.gov.my/mtcpcoms/upload/MTCP\\_2022\\_ApplicationForm.pdf](http://mtcpcoms.kln.gov.my/mtcpcoms/upload/MTCP_2022_ApplicationForm.pdf)
3. MTCP application forms can also be obtained from the nearest Malaysian Embassy/High Commission in recipient countries.
4. All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs or National Focal/Aid Coordinator Agency in the respective countries and submitted ONLY through the diplomatic channel via the Embassy/High Commission of Malaysia.
5. Only successful applicants will receive the Official Invitation notification one (1) week from the course date, by the Training Institute via email.

**APPLICATION DEADLINE: 25th Feb 2022**

